

# College of Computer Science & Information Technology

Latur

Department of English

Faculty Development Programme

1-Week Workshop on 'Functional English' (Level- Intermediate)

From 17<sup>th</sup> to 22<sup>nd</sup> October 2016

- Duration** : 12 hours (Per day one session; 1 Session = 2 hours)
- Programme Objective** : Making the participants attain superior communication and presentation skills
- Target Participants** : Staff members of different age groups who are currently not comfortable for communicating in English, but see it as an opportunity to a more fulfilling and successful personal, social and professional life.
- Methodology** : Participatory method (100%) for task-based and problem-solving activities. Focus should be on play-way method of training and making the classes interesting for the participants.

## Teaching-plan of the Workshop (Day-wise)

Day	Syllabus	Practical Session	Ice-breaking
1	1. Introduction/ Preview of Course 2. Logical English Learning (LEL) 3. Spellings	1. Word Relay Game 2. Constructing Sentences 3. Spell-well Game	Group-1
2	4. Communicative Tips 5. Prepared Short Speech 6. Interactive Stories	4. Following Instructions 5. Guessing & Reading Pictures 6. Seminar On the Spot	Group-2
3	7. Situational English 8. Role Play 9. Group Discussion 10. Debating on various topics	7. Greeting, introduction 8. I am a ..... 9. Asking for permission	Group-3
4	11. Public Speaking & Presentation Skills	10. Just a Minute (JAM)	Group-4
5	12. Writing Skills –Notice & Letter Writing	11. Framing Notices and letters	Group-5
6	13.	12.	Group-6

### Ice-breaking Activities:

1. News of the day
2. Moral Story of the day
3. Joke of the day
4. Proverb, Phrase and Idiom of the day (With example of each)
5. Word of the day (with synonym, antonym & usage)
6. Today's Translations

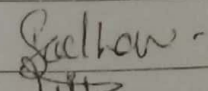
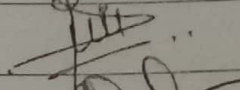
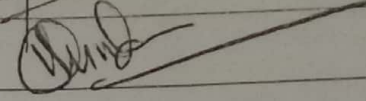
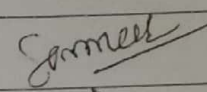
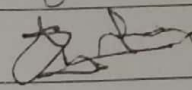
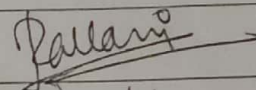
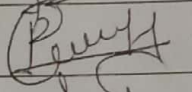

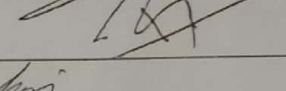
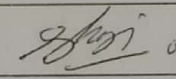
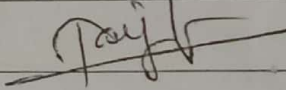
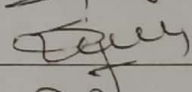
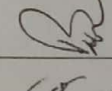
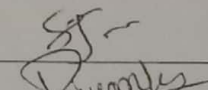
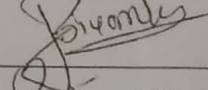
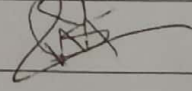
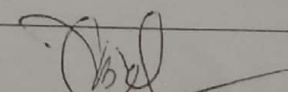
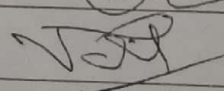
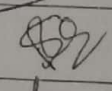
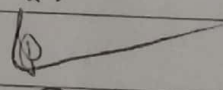
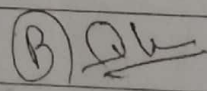
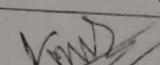


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Sr. No.	Name of Lecturer /Staff	Sign
1	Dr. N. S. Zulpe	
2	Mr. Kazi I. A. M. A.	
3	Ms. D. H. Mahamuni	Dipals
4	Mr. D. R. Somwanshi	Dulir
5	Mr. S. R. Mane	
6	Ms. V. M. Motegaonkar	
7	Ms. L. R. Hawale	
8	Mr. B. M. Sontakke	
9	Dr. R. B. Shinde	Shinde
10	Mr. A. S. Shinde	
11	Mr. V. D. Patil	
12	Mr. K. S. Jeve	
13	Mr. A. A. Pawle	
14	Mr. S. V. Deshmukh	
15	Mr. V. V. Bhosale	
16	Mr. T. S. Kharbad	
17	Mr. A. M. Saudagar	
18	Mr. B. B. Devade	
19	Mr. S. S. Ingale	
20	Mr. K. R. Jadhav	
21	Mr. S. S. Shaikh	
22	Ms. J. R. Kawale	
23	Ms. M. A. Gaikwad	
24	Ms. K. D. Suryawanshi	
25	Mr. S. S. Jeve	
26	Mr. J. C. Shaikh	

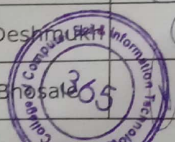


Sr. No.	Name of Lecturer /Staff	Sign
27	Ms. P.D. Jadhav	
28	Ms. Sana Shaikh	
29	Mr. V.V. Shinde	
30	Mr. L.M. Patil	
31	Mr. S.M. Shaikh	
32	Mr. S.D. Sirsat	
33	Mr. P.K. Jadhav	
34	Mr. V.R. Tadas	
35	Mr. A.B. Kumbhar	
36	Ms. P.R. Mane	
37	Ms. P.S. Pawar	
38	Ms. M.S. Jadhav	
39	Ms. P.S. Sonwane	
40	Ms. Waghmode Shubhangi	
41	Mr. Imamjafar Borade	
42	Mr. Golandaj Tausif	
43	Ms. S.N. Patal	
44	Ms. D.P. Birajdar	
45	Ms. J.V. Sangave	
46	Ms. P.S. Jawale	
47	Ms. Mirajgave Sangita	
	<b>Biotech. Dept.</b>	
48	Dr. N. V. Morey	
49	Ms. K. S. Gomare	
50	Mr. V. V. Patil	
51	Ms. S. R. Surwase	
52	Mr. S. M. Inchure	
53	Ms. B. T. Mundhe	
54	Mr. K. P. Maknikar	



**Royal Education Society's**  
**College of Computer Science & Information Technology, Latur.**  
**Faculty Development Programme**  
**Functional English**  
**Staff List**

Sr. No.	Name of Lecturer /Staff	17/10/2016	18/10/2016	19/10/2016	20/10/2016	21/10/2016	22/10/2016
1	Dr. Nitish Shankarrao Zulpe						
2	Mr. Imran Ahmad Moin A. Kazi	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	Dr. Nilesh V. Morey	<i>NV Morey</i>	<i>NV Morey</i>	<i>NV Morey</i>	<i>NV Morey</i>	<i>NV Morey</i>	<i>NV Morey</i>
4	Mr. Datta Ramrao Somwanshi	<i>Dully</i>	<i>Dully</i>	<i>Dully</i>	<i>Dully</i>	<i>Dully</i>	<i>Dully</i>
5	Ms. Dipali Hemant Mahamuni	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>	<i>Dipali</i>
6	Mr. Kishor Shahajirao Jevu	<i>Kishor</i>	<i>Kishor</i>	<i>Kishor</i>	<i>Kishor</i>	<i>Kishor</i>	<i>Kishor</i>
7	Ms. Vanita Madhavrao Motegaonkar	<i>Vanita</i>	<i>Vanita</i>	<i>Vanita</i>	<i>Vanita</i>	<i>Vanita</i>	<i>Vanita</i>
8	Ms. Leela Ratan Hawle	<i>Leela</i>	<i>Leela</i>	<i>Leela</i>	<i>Leela</i>	<i>Leela</i>	<i>Leela</i>
9	Mr. Balaji Madhavrao Sontakke	<i>Balaji</i>	<i>Balaji</i>	<i>Balaji</i>	<i>Balaji</i>	<i>Balaji</i>	<i>Balaji</i>
10	Mr. Arun Sheshrao Shinde	<i>Arun</i>	<i>Arun</i>	<i>Arun</i>	<i>Arun</i>	<i>Arun</i>	<i>Arun</i>
11	Mr. Vaibhav Dnyandevarao Patil	<i>Vaibhav</i>	<i>Vaibhav</i>	<i>Vaibhav</i>	<i>Vaibhav</i>	<i>Vaibhav</i>	<i>Vaibhav</i>
12	Mr. Akshay Ashok Pawle	<i>Akshay</i>	<i>Akshay</i>	<i>Akshay</i>	<i>Akshay</i>	<i>Akshay</i>	<i>Akshay</i>
13	Ms. Komal Sudhakar Gomare	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>	<i>Komal</i>
14	Mr. Sambhaji Vamanrao Deshpande	<i>Sambhaji</i>	<i>Sambhaji</i>	<i>Sambhaji</i>	<i>Sambhaji</i>	<i>Sambhaji</i>	<i>Sambhaji</i>
15	Dr. Vajinath Vishwanath Bhat	<i>Vajinath</i>	<i>Vajinath</i>	<i>Vajinath</i>	<i>Vajinath</i>	<i>Vajinath</i>	<i>Vajinath</i>



No.	Name of Lecturer / Staff	17/10/2016	18/10/2016	19/10/2016	20/10/2016	21/10/2016	22/10/2016
16	Mr. Sushil M. Inchure						
17	Mr. Kishor P. Maknikar						
18	Mr. Tanaji Shivaji Kharbad						
19	Mr. Asifmiya Marufmiya Saudagar						
20	Mr. Sandesh Suryakant Ingale						
21	Mr. Sameeroddin Sirajoddin Shaikh						
22	Ms. Jyoti Rudrappa Kawale						
23	Ms. Mayadevi Ankush Gaikwad						
24	Ms. Priya Shahaji Sonwane						
25	Ms. Shubhangi Gulchand Waghmode						
26	Ms. Suchita Sanmukh Tambolkar						
27	Ms. Geetanjali Madhukarrao Joshi						
28	Ms. Bhagyashri T.Mundhe						
29	Mr. Vihang V. Patil						
30	Ms. S. R. Surwase						
31	Ms. Priya Yerate						





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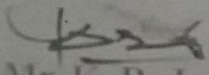
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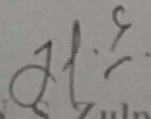
## Certificate of Participation

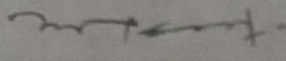
This is to certify that

Mr. / Ms. K. S. Gomare

participated in 1-week Workshop on “**Functional English**” conducted from  
17<sup>th</sup> Oct. to 22<sup>nd</sup> Oct. 2016, organized by the **Department of English**,  
College of Computer Science and Information Technology, Latur.

  
Mr. K. R. Jadhav  
Co-ordinator

  
Dr. N. S. Zulpe  
Principal

  
Dr. M. R. Patil  
Chairman